

# MENSTON PARISH COUNCIL

The next meeting of **Menston Parish Council** will be held in **the Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 26<sup>th</sup> October 2023 which starts at 7.05pm**

*Catrina Hanson*

Parish Clerk  
20<sup>th</sup> October 2023

## AGENDA

- 1. Welcome and introduction from the Chairman of the Parish Council**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest or requests for dispensation**
- 4. Public consultation and question time** – members of the public are reminded that a maximum of 15 minutes in total is available for public consultation.
- 5. Minutes of previous meeting and progress report**  
To approve the minutes of the Extraordinary Parish Council meeting on 26<sup>th</sup> September 2023 and the Parish Council meeting held on 28<sup>th</sup> September 2023
- 6. Finance**  
To agree to pay the following invoices:
  - Monthly salary invoice
  - Kirklands - £361.50 (library cleaning £192; Parish Council meetings October – December £85, Neighbourhood Planning meeting £15.75, Heritage meeting £15.75, Airport public meeting £53)
  - Design work for a Parish Council logo £150
  - Website software update \$49.50 and an ongoing annual fee of \$99 and Neighbourhood Plan questionnaire development work £80
  - Remembrance Day orders of service £490
- 7. To approve the Parish Council's quarterly financial update**
- 8. To consider the following grant applications**
  - **Kirklands (Menston) Trust** - £15,000
  - **Menston Retired Men's Forum** - £500
  - **Menston in Bloom** - £1,500
- 9. To receive a presentation about a possible logo for the Parish Council**
- 10. To consider a response to Bradford Community Play & Development Service**
- 11. To consider nominating a local resident to attend a Royal Garden Party in 2024**
- 12. To consider a proposal from Menston in Bloom to cultivate part of Menston Park**
- 13. To receive an update about the use of social media**

**14. To receive an update about the Airspace change process and what, if any, next steps there might be for the Parish Council**

**15. To agree to try and recover some funds for the Coronation celebrations**

**16. To receive an update on the park and travellers access**

**17. To consider the purchase of a bench for Westbourne Drive**

**18. To consider any action in relation to advertising signs at the gyratory**

**19. To receive an update about some 'Welcome to Menston' signs**

**20. To receive an update from the recent meetings of:**

- Menston Community Association
- Kirklands (Menston) Trust
- Climate Action Menston
- Wharfedale Greenway

**21. To receive updates about:**

- Menston Parks
- Peter Finlay Memorial Bench
- The footpath from St John's estate to Meadowcroft
- The defibrillator which the Parish Council agreed to purchase and install at Kirklands

**22. Chairman's remarks and correspondence**

**23. To consider any items to be held in closed session**

**24. Agenda items for the next meeting**

Parish Council precept for 2024-25

**25. Date of next meeting**

To agree the date of the next meeting of the Parish Council on Thursday 30<sup>th</sup> November 2023 at 7.05pm.