

Menston Parish Council
Parish Council Meeting
Thursday 27th July 2023 at 7.05pm

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Dale Smith, Chris Steele, Goodith White and Jo White

Clerk: Catriona Hanson

2023/158 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2023/159 To receive any apologies for absence

None.

2023/160 To receive any disclosures of interest or requests for dispensation

No further disclosures of interest from those made at the Annual Parish Council meeting were given at the meeting and no requests for dispensation had been received by the Clerk.

2023/161 Public consultation and question time

Six members of the public were present.

2023/162 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Extraordinary Parish Council meeting on 24th May and the Parish Council meeting on 29th June 2023 be accepted as a true and accurate record.

Proposed: Councillor Moore

2023/163 Finance

To agree to pay the following invoices:

- Monthly salary invoice
- Kirklands (Menston) Trust – Parish Council meetings July to September 2023 (£127.50), Library cleaning June 2023 (£192), Highways consultation meeting (£10.50), Menston Park Group meeting (£10.50)
- Catriona Hanson – replacement laptop cable and adapter (£26.78)

RESOLVED: to pay these invoices

Proposed: Councillor Moore

2023/164 To approve the Parish Council's quarterly financial update

It was agreed to include two items of ring-fenced CIL funds of £50,000 for the replacement Scout Hut and refurbishment of Menston Park to the list of CIL funded projects.

RESOLVED: to approve and accept the quarterly financial update

Proposed: Councillor Moore

2023/165 To select the Parish Council's insurance renewal quote

RESOLVED to accept the quotation from Zurich Insurance

Proposed: Councillor Moore

2023/166 To consider the following grant applications:

- Burley in Wharfedale Parish Council – grant towards the Duke of Edinburgh Award Scheme (£967.65)
RESOLVED: to agree the grant application from Burley in Wharfedale Parish Council
Proposed: Councillor Moore
- Yorkshire Air Ambulance – grant towards running costs (£3,000)
A vote about this proposal was upheld by four votes in favour and two votes against
RESOLVED: to agree the grant application from the Yorkshire Air Ambulance as a one-off.
Proposed: Councillor Moore
- Menston Heritage Group – grant towards running costs (£180)
RESOLVED: to agree the grant application from Menston Heritage Group
Proposed: Councillor Smith
Councillors Banister, Smith and Goodith White declared their membership of the Menston Heritage Group

2023/167 To consider the approval of a sum of CIL funding that could be put towards improving Main Street for people on foot, wheelchair, bike, etc when further details are known from BMDC of their traffic measures

RESOLVED: To agree the proposal in principle with an indicative fund of £50,000 ring-fenced from the Parish Council's CIL funds.

Proposed: Councillor Moore

Seconded: Councillor Smith

2023/168 To finalise arrangements for filling the Parish Council vacancy by co-option

It was agreed that the previous person specification will be used and that an advertisement promoting the vacancy will be added to the village newsletter and posted on the website and social media. It was agreed that the closing date for applications and an interview date will be arranged by email.

2023/169 To receive an update about a proposal to purchase and install some 'Welcome to Menston' signs

Following the last meeting, the Clerk had been in contact Simon D'Vali who had asked one of his colleagues to provide advice and information about how to proceed. It was agreed that the proposal would be discussed at the next meeting of the Menston Community Association. Councillor Jo White agreed to obtain some indicative costs.

2023/170 To receive an update from Menston Community Association

There has been no recent meeting.

2023/171 To receive an update from the Kirklands (Menston) Trust

Councillor Jo White gave an update about the recent Kirklands (Menston) Trust meeting which took place on 20th July.

The replacement windows for the front and side of the building should be installed by mid-November.

2023/172 To receive an update from Climate Action Menston

Councillor Banister gave an update. The group has been looking at traffic movement throughout the village. St John's Church has now set up a blister pack recycling service. The group is investigating the cost and performance of solar panels and the potential for a

community energy scheme. A meeting to look at food and its impact on the climate will take place on 20th September.

2023/173 To receive an update about the Wharfedale Greenway

Councillor Banister gave an update from the recent meeting. The link from Otley to Burley in Wharfedale is now under consideration by the group. The link to Menston will be considered at the end of the year and the group have suggested looking at alternative routes.

2023/174 To receive an update from the Menston Heritage Group

Councillor Banister gave an update from the recent meeting. The archive is now building up. Two students from Bradford University will be filming the QR codes on the walking trail. Local residents have started to contribute memories and some of the accounts have been added to the village website.

2023/175 To receive an update about Menston Parks

Councillor Banister gave an update from a recent meeting between Menston residents and Bradford Parks Department. Menston Park is now on the priority list for refurbishment and information about the available Bradford Council funds will be known by the end of September. The proposed improvements include: a new path around the perimeter, a multi-use games area (MUGA), some provision for teenagers at the top of the park, new fencing around the toddler areas and new safety surfacing under the ropes. Councillor Smith asked for copies of the minutes of this group to be circulated and Councillor Banister agreed to finalise and circulate.

Brian Dobson had requested a meeting with representatives from the Parish Council to discuss measures which could be added to Menston Park to stop people from driving in. Councillors Banister, Goodith White and Jo White had agreed to attend.

2023/176 To receive an update about Leeds Bradford Airport

Councillor Bob Felstead gave an update about the recent meeting of the Airport Consultative Committee. The Airport has developed a five-year programme to build a larger replacement passenger terminal and increase the number of flights.

A planning enforcement investigation by Leeds City Council has now found that the Airport exceeded the number of permitted night-time movements by 25% during the 2022 summer season.

A new regulation only permits taxi drivers with DBS check to drop off their passengers immediately outside the airport buildings.

The airport's noise action plan has now been published.

2023/177 To receive an update about the memorial bench for Peter Finlay

Councillor Smith gave an update. A draft design has now been produced and he is now making contact with a designer to formalise the design. Councillor Smith agreed to circulate the draft design.

2023/178 To receive an update about the footpath from St John's estate to Meadowcroft

It was noted that work on the footpath should be finished at the end of the week.

2023/179 To receive an update about the proposed defibrillator at Kirklands

The Clerk gave an update about the defibrillator. The Parish Council had submitted an expression of interest in the Department of Health and Social Care scheme to provide funds for community organisations to purchase automated external defibrillators for their areas. It was agreed that the Parish Council would go ahead with the purchase of a defibrillator for Kirklands, as agreed at the February 2023 meeting, and that any successful bid to the Government Scheme could be used to fund a defibrillator at another location.

As part of the Parish Council's ongoing commitment to fund the upkeep of the village defibrillators, it was agreed to refund Menston Cricket Club £420 for the cost of a replacement battery and defibrillator pads.

It was also agreed to set aside an amount in the budget towards the upkeep of the village defibrillators.

2023/180 To receive an update about the land on Otley Road

There was no update.

2023/181 Coronation Living Heritage Fund - to consider whether the Parish Council should make an application to the fund on behalf of any local groups

It was agreed to publicise this fund to local groups through Facebook and the website and ask whether they are interested in the Parish Council making an application on their behalf.

2023/182 To consider a response to the Local Government Boundary Commission's public consultation inviting proposals for new council wards and ward boundaries for Bradford

It was agreed to retain this on the agenda for discussion at the August meeting.

2023/183 Chairman's remarks and correspondence

A local resident discussed an area of land in the village and the Parish Council indicated that they would be in favour of the proposal.

A grant application for £557.75 had been received from Menston Show and it was agreed that the Parish Council would fund this in principle.

Councillor Smith gave an update about the surplus coronation spoons. The remaining spoons will be distributed to any children who did not receive one earlier in the year.

A complaint had been received from a resident of Meadowcroft about contractors from St John's View parking on Meadowcroft. Councillor Moore agreed to contact the site manager.

A complaint had been received from a Leeds resident about spoil heaps in the field adjacent to the Pump House (Leeds). Leeds City Council's Planning Enforcement Team had already responded to the complaint and it was agreed that the Parish Council would respond to advise the resident that the area of land is outside the Parish Council boundary.

Concerns had been received about future deliveries by Cohen's chemists. Councillor Smith agreed to make inquiries.

2023/184 To consider any items to be held in closed session

None.

2023/185 Agenda items for the next meeting

None.

2023/186 Date of next meeting

It was agreed that the next meeting of Menston Parish Council will take place on Thursday 31st August 2023 at 7.05pm in the Wharfe Room.