

Menston Parish Council
Parish Council Meeting
Thursday 29th June 2023 at 7.05pm

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Dale Smith, Chris Steele and Jo White

Clerk: Catriona Hanson

2023/136 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2023/137 To receive any apologies for absence

Apologies were received and accepted from Councillor Goodith White.

2023/138 To receive any disclosures of interest or requests for dispensation

No further disclosures of interest from those made at the Annual Parish Council meeting were given at the meeting and no requests for dispensation had been received by the Clerk.

2023/139 Public consultation and question time

Three members of the public were present.

Councillor Bob Felstead was in attendance. He inquired whether the Parish Council wished him to include any comments in his response to Simon D'Vali about the traffic and highways proposals for Menston. He also advised the meeting that he intends to arrange a meeting at Burley in Wharfedale to discuss aircraft departure routes and noise preferential routes.

2023/140 Variation of the agenda

RESOLVED to vary the agenda and bring forward the item about providing a response to Bradford Council about their proposals for Menston traffic issues.

2023/141 To agree to draft a response to Bradford Council about their proposals for Menston traffic measures

It was agreed to nominate Councillor Banister to submit a response on behalf of the Parish Council, with the prerogative as editor to make any amendments agreed at the meeting. A proposal to support the proposal to introduce a one-way system in Leathley Road was defeated by three votes to two. It was agreed that this road would benefit from a sign advising drivers that the road has a weight limit restriction.

Councillor Smith thanked the sub-committee for holding an additional meeting and preparing the response on behalf of the Parish Council.

2023/142 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting on 18th May 2023 be accepted as a true and accurate record.

Proposed: Councillor Moore

2023/143 Finance

To note the following receipts:

Bradford Council - £800 Welcome Space grant for Menston Library

Kirklands Trust - £677.04 Clerk fee for meetings September 2022-March 2023

To agree to pay the following invoices:

- Monthly salary invoice
- Catriona Hanson – stationery (£49.99)
- To reimburse the Clerk for 18 hours additional work (6 hours Coronation celebrations meetings and 12 hours Parish Council external audit work)
- Service Level Agreement for Bradford Council payroll service (£390)
- Smallprint – Menston Community Association newsletters (£1,760)
- Dysons – Menston Library newspapers (£100.80) – funded by the Library
- Samuel Addison – Sound systems for the Coronation celebrations (£1,500)
- Menston Methodist Church defibrillator replacement parts (£158.40)
- Kirklands Trust – Library cleaning (£153.60), meeting room hire (£61.50)

RESOLVED: to pay these invoices

Proposed: Councillor Moore

2023/144 Fields on Otley Road

There was no update.

2023/145 To consider the following grant applications:

- NSPCC - £400 for hall hire. Further to the Annual Parish Council meeting on 18th May, the NSPCC had provided some financial information. A vote to approve the grant application was successful with three votes in favour and two against.
RESOLVED: to approve the application from the NSPCC.

- Menston Methodist Church – replacement defibrillator cabinet.
RESOLVED: to purchase the replacement cabinet and donate it to Menston Methodist Church
Proposed: Councillor Moore

2023/146 To finalise arrangements for filling the Parish Council vacancy by co-option

It was agreed that the vacancy will be advertised on the Parish Council notice board and website, the application form will be finalised and a meeting date to interview any candidates will be agreed by email.

2023/147 To receive an update about a proposal to purchase and install some 'Welcome to Menston' signs

Councillor Jo White asked the Clerk to contact Simon D'Vali for advice and information about how to proceed.

2023/148 to receive an update from the Kirklands (Menston) Trust

Councillor Jo White gave an update about the recent Kirklands (Menston) Trust meeting which took place on 22nd June.

The meeting discussed the replacement windows and zoning the heating system.

2023/149 To receive an update from Climate Action Menston

Councillor Banister gave an update. The group had held their AGM the previous week and now have 27 members and £800 in the bank account.

2023/150 To agree to the Parish Council reimbursing Parish Councillors for the purchase of printer paper and ink

RESOLVED: to fund any reasonable expenses incurred and to agree that any essential printing can be produced by Smallprint

Proposed: Councillor Smith

2023/151 To consider whether the Parish Council should fund any additional transport for local residents through Ilkley Community Transport

It was agreed to defer this item until more information is available.

2023/152 To consider whether the Parish Council is interested in taking ownership of an area of land at the junction of Main Street and Croft Park

Councillor Chris Steele advised the meeting that he has raised this matter with Councillor Alex Ross-Shaw who has agreed to raise the suggestion that Bradford Council accepts the donation of this land with the Estates Department.

2023/153 To identify the ownership of some land on Burley Lane

It was agreed that Councillor Jo White should carry out a Land Registry search to identify the ownership of an area of land on Burley Lane.

2023/154 Chairman's remarks and correspondence

The Parish Council had received an invitation to a Local Plan Stakeholder Event being run by Bradford Council on 17th July.

2023/155 To consider any items to be held in closed session

None.

2023/156 Agenda items for the next meeting

It was agreed to add the following items to the agenda for the next meeting:

Updates about Menston Parks, Leeds Bradford Airport and the Peter Finlay Memorial Bench
The footpath from St John's estate to Meadowcroft.

To consider a response to the Local Government Boundary Commission's public consultation inviting proposals for new council wards and ward boundaries for Bradford

2023/157 Date of next meeting

It was agreed that the next meeting of Menston Parish Council will take place on Thursday 27th July 2023 at 7.05pm in the Wharfe Room.