

Menston Parish Council
Parish Council Meeting
Thursday 26th January 2023 at 7.00pm

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Gordon Metcalfe, Jamie Needle, Dale Smith, Goodith White and Jo White

Clerk: Catriona Hanson

2023/001 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2023/002 To receive any apologies for absence

Apologies for a late arrival were received and accepted from Councillors Goodith White and Jo White.

2023/003 To receive any disclosures of interest or requests for dispensation

The following disclosures of interest were noted:

Councillors Needle and Goodith White – members of Climate Action Menston

Councillor Banister – Non-pecuniary interest in Streetspace and member of Climate Action Menston

Councillor Smith – District Councillor, member of Menston Cricket Club, Kirklands (Menston) Trust, Menston in Bloom, Menston Community Association, Menston Library committee, Climate Action Menston, MANT, Menston Retired Men's Forum, Menston Christmas Lights, Menston Heritage Group, Scout supporter and Menston Primary School Governor.

2023/004 Public consultation and question time

Ward Councillor Bob Felstead and four members of the public were present at the meeting.

A local resident expressed concerns about cars being parked on pavements in the vicinity of Marlborough Villas by contactors working on the Adlington development obscuring the line of sight for traffic pulling out of Marlborough Villas. Councillor Moore explained that he had already contacted the Police and Bradford Council's Enforcement Service. Police Community Support Officers were asked to investigate any contraventions. Councillor Felstead advised the meeting that he would raise the matter once again with both the Police and Bradford Council's Enforcement Service.

Nigel Cawthorne raised the matter of celebrating the King's Coronation in May. After some discussion it was agreed that the Parish Council would establish links with other organisations. Councillor Metcalfe agreed to take an initial lead in setting up a group and Councillor Goodith White offered to circulate invitations to all Menston groups and add an item to the village facebook page. The Parish Council agreed to book a sound system and Mr Cawthorne agreed to confirm his booking with the trailer.

A local resident attended the meeting to ask whether there had been any progress with the 20mph speed limit for the village – with particular regard to one road outside Menston Primary School which still has a 30mph speed limit. Councillor Felstead had attended the Shipley Area Committee meeting on 25th January, Bradford Council's Highways Department had explained that the proposed Leathley Road one-way system cannot go ahead without public consultation and Councillor Felstead has requested that this matter be referred to the Council's Executive. It was agreed that the Parish Council would set up a separate meeting to discuss the various highways issues in the village.

Councillor Moore thanked Councillor Felstead.

2023/005 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting on 24th November 2022 be accepted as a true and accurate record.

Proposed: Councillor Needle

Following the approval of CIL funding at the meeting in November 2022, the Clerk was asked to update the CIL grant application fund on the website and to provide a summary of the funds approved to date.

2023/006 Finance

- Monthly salary invoice
- Catriona Hanson – monthly zoom fee (£14.39)
- To reimburse the Clerk for 24 hours work for the Kirklands (Menston) Trust – October 2022 to January 2023
- Kirklands - Library cleaning and room hire for Parish Council meetings (£562.20)
- Kirklands – Room hire for Menston Heritage Group meetings (£25)

RESOLVED: to pay these invoices

Proposed: Councillor Moore

To note the following payments:

- Charlestown Lights – Christmas lights £1,848
- December salary invoice
- Hayley Dunn - £595

To note the following receipts:

- Menston Library - £100 (ring-fenced funds)
- Kirklands Trust – clerking fees for the Kirklands Trust meetings - £262.88
- CIL payment - £22,761.34
- Neighbourhood Development Plan grant from Localities - £5,200

RESOLVED: to approve the following grant applications:

- To consider a grant application for £289 from Menston Show
- To consider a grant application for £1,700 from Menston Bowling Club
- To agree to fund a leaflet for Menston Cares to be included in the village newsletter

Proposed: Councillor Moore

2023/007 To set up various working parties

A working party to organise celebrations for the King's Coronation had already been discussed. It was agreed that the current committee for Christmas Lights would remain in place. Councillor Smith advised the meeting that a Library Committee is currently in existence and that Councillors Goodith White and Jo White are welcome to join.

2023/008 To agree a response to Bradford Council's character landscape assessment policy

It was agreed to contact Bradford Council to ascertain the deadline and to agree a response by email.

2023/009 To agree a response to Bradford Council about Menston Railway Station public path diversion order (2022)

The Parish Council resolved to note the correspondence.

2023/010 To approve the Parish Council's employer discretions policy

RESOLVED: to approve the policy

Agreed unanimously

2023/011 To agree a response to Bradford Council's Emergency Planning Team

There was no update.

2023/012 to receive an update about the memorial fund for Peter Finlay

Councillor Smith gave an update about the memorial fund and it was agreed that the fund will close on 23rd February.

Councillor Smith advised the meeting that he has donated two sets of books which will be sold in aid of the fund and that he will be publicising the sale through his email circulation list.

2023/013 to receive an update from the Kirklands (Menston) Trust

Councillor Jo White gave an update from the recent meeting. The Trust has agreed to bid for funding from the Platinum Jubilee Village Halls Fund – if successful, any funds will be used to part-fund replacement windows to the front and side of the older part of Kirklands. The Trust has been successful in bidding for some advice sessions about how to maximise grant funding applications; once suitable grants have been identified, the Trust will receive specialist advice about tailoring the applications accordingly. The Trust has agreed to advertise for two new members.

The Parish Council discussed a recent Parish Council grant to the Kirklands Trust, part of which had since proved unnecessary. After it a discussion it was resolved that, whilst in principle, this portion of the grant fund should have been returned; on this occasion and without precedent the Parish Council agreed to a suggestion that it is re-allocated to part-fund the replacement of a faulty lead pipe which had previously ruptured and flooded the cellars. A vote of confidence in the Parish Council Chairman was proposed by Councillor Smith and seconded by Councillor Goodith White.
Nem con.

2023/014 To receive an update about improvement to the parks in Menston

Councillor Jo White gave an update. The group has not met recently, but have asked Streetscape to provide a quotation for some replacement play equipment.

2023/015 To receive an update from the Menston 2025 Heritage Group

Councillor Banister gave an update. The group now has access to the room at the back of Menston Library. The group will be setting up an exhibition about World War II called 'Their Finest Hour' and welcomes any exhibits, Councillor Smith explained that he will be donating some items to display. Councillor Goodith White has agreed to take the lead on producing a heritage trail with QR codes.

2023/016 To receive an update about the Wharfedale Greenway

There is no update.

2023/017 Leeds Bradford Airport – to receive an update

Councillor Banister gave an update. The Parish Council agreed to approve the draft letter about the alleged breach of the night-time flying quota and the Clerk was asked to send a copy each to the Principal Compliance Officer and Environmental Study Officer at Leeds City Council.

2023/018 The provision of safe pedestrian crossing on Main Street, by Menston Primary School - to receive an update

It was agreed that this item will be discussed at the separate highways meeting.

2023/019 To receive an update about the ACV applications

Bradford Council has been notified by the Co-op that the building on Main Street is now for sale. Councillor Smith agreed to contact the franchisee and make further inquiries about the purchase.

Councillor Needle gave an update about The Malt Shovel. He will re-arrange the meeting with the owners.

2023/020 Chairman's remarks and correspondence

Councillor Moore had recently received an email offering to donate a piece of land in Menston to the Parish Council. After a discussion the Parish Council agreed that Bradford Council should be approached about adopting this land and the Clerk was asked to write to the Head of Asset Management.

2023/021 To consider any items to be held in closed session

None.

2023/022 Agenda items for the next meeting

Village Caretaker
Bus Service

2023/023 Date of next meeting

Thursday 23rd February 2023 at 7.00pm

DRAFT