

Menston Parish Council
Parish Council Meeting
Thursday 27th October 2022 at 7.00pm

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Gordon Metcalfe, Jamie Needle, Dale Smith and Goodith White

Clerk: Catriona Hanson

2022/218 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2022/219 To receive any apologies for absence

Apologies were received from the Councillor Jo White

2022/220 To receive any disclosures of interest or requests for dispensation

The following disclosures of interest were noted:

Councillors Needle and Goodith White – members of Climate Action Menston

Councillor Banister – Non-pecuniary interest in Streetspace and member of Climate Action Menston

Councillor Smith – District Councillor, member of Menston Cricket Club, Kirklands (Menston) Trust, Menston in Bloom, Menston Community Association, Menston Library committee, Climate Action Menston, MAN, Scout supporter and Menston Primary School Governor.

2022/221 Public consultation and question time

Three members of the public were present at the meeting.

A Menston resident reported some concerns about two recent incidents of anti-social behaviour at Menston Library. Councillor Goodith White confirmed that this had been an ongoing problem since the summer holidays. Councillor Smith asked the Menston resident to email him with further details which could be taken forward and discussed with the Librarian.

Chris Steele thanked the Parish Council for the grant to pay for a new fence in Miss Porritt's Field.

2022/222 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting on 29th September 2022 be accepted as a true and accurate record.

Proposed: Councillor Smith

2022/223 Finance

- Monthly salary invoice
- Catriona Hanson – monthly zoom fee (£14.39)
- PKF Littlejohn – external auditors (£720)
- Menston Methodist Church – replacement defibrillator pads (£69.84)
- Andrew Towleron (£250) planning advice
- Menston Museum Group – monthly meeting room fee (£15)
- To note the payment of £2,532 to DJ & AJ Copeland – replacement fence at Porritt's Field

RESOLVED: to pay these invoices

Proposed: Councillor Smith

Following the discussion about the funding of the replacement defibrillator pads at Menston Methodist Church the Parish Council agreed that they should take responsibility for funding replacement parts for the village defibrillators. It was noted that a Menston resident had taken responsibility for fund-raising to provide a defibrillator at Menston Railway Station and has since been funding the replacement parts herself. It was agreed that the Parish Council would refund any costs incurred.

The Parish Council also agreed to investigate the possibility of sub-contracting the ongoing maintenance of the village defibrillators.

2022/224 to approve the quarterly financial update

RESOLVED: to approve the quarterly financial update

Proposed: Councillor Smith

2022/225 Grant fund applications

RESOLVED: to fund the following grant fund applications:

- NSPCC (£300)
- Library cleaning (£166.80 per month until the end of the current financial year)
- Menston public toilet replacement works (£3,860)

Proposed: Councillor Moore

2022/226 CIL fund applications

- Menston Preschool application – it was agreed to contact Menston Preschool and ask them to provide a plan showing the area under consideration and to confirm that they have the agreement of Kirklands (Menston) Trust to carry out this work.

RESOLVED: to fund the following CIL fund application:

- Kirklands (Menston) Trust – the Parish Council agreed to fund £25,000 towards the cost of replacement windows with a suggestion that the remainder is financed from their existing funds. The Parish Council agreed that they would be open to consider further CIL applications from the Kirklands Trust.

Agreed unanimously

2022/227 To agree a response to Bradford Council's Emergency Planning Team

Councillor Jo White had been in contact with Nigel Cawthorne who has agreed to look at the form.

2022/228 To confirm the arrangements for the Remembrance Services

Councillor Moore confirmed that the Reverend Steve Proudlove has agreed to conduct both Remembrance Services on 11th November and Sunday 13th November. Councillor Jo White has been in touch with a piper who will play a lament and the Scouts leader has confirmed that a member of the Scouts will play the trumpet for the Last Post and Reveille.

Refreshments will be provided by Judith Knaggs and the Kirklands staff. It was agreed that there should not be a generic order of service, Councillor Moore agreed to arrange some music for the service on 11th November. Councillors Moore and Goodith White agreed to contact some local veterans about laying wreaths at the service and Councillor Moore agreed to check the existing wreath. Councillor Banister agreed to check whether the Scouts would require a wreath ordering. Councillor Goodith White agreed to obtain the contact number for the British Legion representative who has provided the poppy wreaths.

2022/229 To consider a request to participate in a local radio programme

The Clerk had been in touch with the inquirer and invited her to a meeting, but she was unable to attend due to a prior commitment.

2022/230 To discuss setting up a memorial to Peter Finlay

Councillor Smith confirmed that he had been in touch with the Finlay family to check that they were happy with the arrangements for a collection - collection boxes in the library, post office and local shops and an email to his distribution list asking anyone interested in making a contribution electronically to contact the Clerk. Councillor Goodith White agreed to add a similar notice to the village Facebook page. It was also agreed to investigate the possibility of publicising this memorial in the local press. Councillor Smith agreed to draft a press release.

2022/231 To receive an update from the Kirklands (Menston) Trust

Councillor Smith gave an update from the recent meeting. Councillor Jo White was welcomed to the meeting as the Parish Council's representative. The meeting reviewed the current charging policy with a view to making the cost of room letting more sustainable. Two of the trustees have resigned recently and the Trust is now looking for new members.

2022/232 To receive an update about improvement to the parks in Menston

The last meeting took place on 12th October and the group raised a number of queries which were forwarded to Bradford Council by the Clerk. The response had now been circulated to the members of the group.

2022/233 To receive an update from the Menston 2025 Heritage Group

Councillor Banister agreed to consult with the members of the group whether they wish to become a sub-committee of the Parish Council or would prefer to remain a separate interest group.

2022/234 To receive an update about the Wharfedale Greenway

There is no update.

2022/235 Leeds Bradford Airport – to receive an update

Councillor Banister gave an update. GALBA has been in touch about an increase in night-time flights and had asked whether it would be possible for them to give a presentation at a future Parish Council meeting.

2022/236 The provision of safe pedestrian crossing on Main Street, by Menston Primary School - to receive an update

Councillor Banister agreed to arrange a site meeting with Simon D'Vali and Marie Wilson from Menston Primary School.

2022/237 To receive an update about the ACV applications

Councillor Smith agreed to continue chasing the Co-operative for a response to his request for information.

Councillor Needle gave an update about The Malt Shovel. He agreed to contact the owners again and to report back at the next Parish Council meeting.

2022/237 To agree the meeting dates for 2023

The Parish Council agreed the meeting dates for 2023. The Clerk explained that the meeting date for May 2023 is two weeks early as this is a legal requirement following the local elections.

2022/238 Chairman's remarks and correspondence

Councillor Goodith White advised the meeting that a tree surgeon has agreed to treat the golden ash tree which was planted to commemorate the Queen's Golden Jubilee free of charge.

The empty shop at Five Lane Ends is now being used to display artwork by children from Menston Primary School

2022/239 To consider any items to be held in closed session

None.

2022/240 Agenda items for the next meeting

Parish Council precept and budget for 2023-24
Neighbourhood Forum or equivalent meetings

2022/241 Date of next meeting

Thursday 24th November 2022 at 7.00pm