

**Menston Parish Council**  
**Parish Council Meeting**  
**Thursday 27<sup>th</sup> January 2022 at 7.00pm**

**MINUTES**

**Present:** Councillors Philip Moore (Vice Chairman), Gordon Metcalfe, Jamie Needle, Dale Smith (by Zoom), Jo White and Goodith White

**Clerk:** Catriona Hanson

**2022/001 Introduction and welcome from the Chairman**

Councillor Moore welcomed everyone to the meeting.

**2022/002 To receive any apologies for absence**

Apologies for absence were received and accepted from Councillor Peter Finlay

**2022/003 To receive any disclosures of interest and requests for dispensation**

The following disclosures of interest were noted:

Councillor Metcalfe – Member of Menston Cricket Club

Councillor Smith member of Kirklands (Menston) Trust, Menston Library committee, Menston Cricket Club, Menston Scouts and Governor at Menston Primary School

Councillors Needle, Smith and Goodith White – members of Climate Action Menston

**2022/004 Public participation**

Councillor Bob Felstead and four members of the public were present at the meeting (via Zoom).

In addition to items about Hawksworth Drive and the accessible lift at Menston Railway Station, Councillor Felstead gave an update about a proposed one-way system along Leathley Road. He is now waiting for a detailed scheme to be prepared by Simon D'Vali.

Councillor Metcalfe raised concerns about the lack of safe pedestrian access from the Bellway housing development down Bingley Road into Menston and it was agreed that this would also be raised with Simon D'Vali.

Councillor Felstead advised the meeting that a campaign to tidy up public rights of way by trimming overhanging branches will be carried out by teams from the Shipley Area Office during February and March. Councillor Metcalfe agreed to forward the request for suitable footpaths to Nigel Cawthorne.

Councillor Felstead advised the meeting that he also plans to submit a bid to a holiday access fund grant being administered by Bradford Council.

Councillor Moore thanked Councillor Felstead.

**2022/005 Minutes of the previous meeting and update on matters arising**

**RESOLVED:** to accept the minutes of the Parish Council meeting on 25<sup>th</sup> November 2021 as a true and accurate record.

**Proposed:** Councillor Needle

**Seconded:** Councillor Metcalfe

### **2022/006 Finance**

- To agree to pay the monthly salary invoice from Bradford Council
- To agree to fund the printing of a leaflet from Menston Cares to be included in the village newsletter
- To note the payment of £1,700 towards grounds maintenance for Menston Bowling Club (agreed at the January 2021 meeting).
- To agree to pay for the room hire at Kirklands for the Menston Family and Friends Hub
- To reimburse the Clerk £28.78 for Zoom subscription December 2021 and January 2022
- To authorise the clerk for 12 additional hours worked in November

**RESOLVED:** to pay these invoices

**Proposed:** Councillor Moore

- To consider a grant application of £1,700 from Menston Bowling Club towards the costs of grounds maintenance in 2022-23

**RESOLVED:** to agree this grant application

**Proposed:** Councillor Moore

### **2022/007 Platinum Jubilee 2022**

Councillors Metcalfe and Goodith White agreed to represent the Parish Council on the Platinum Jubilee Committee.

It was agreed that the Councillor Metcalfe and Christ Steele would contact the following organisations and invite them to send some representatives to join the committee: Menston Community Association, Friends of Menston Primary School, Climate Action Menston, Scouts and Guides, Kirklands (Menston) Trust, Menston Cricket Club, Public Houses and Clubs (Malt Shovel, Menston Arms, The Fox, Fairfax Club, Menstone Club), Menston Business Association, local churches and Menston in Bloom.

The committee will meet on 9th February at Kirklands and report back to the next Parish Council meeting.

### **2022/008 Derry Lane play area**

A quotation for some replacement equipment has now been provided by one supplier. It was agreed that additional quotations are necessary and so it was agreed that Councillor Jo White would contact Gill Bennison from Bradford Council to seek advice about additional suppliers. Once these quotations have been received the Parish Council will carry out a consultation exercise with Menston residents.

### **2022/009 Menston Park Wildflower bed**

Following a discussion about the area of wild planting in Menston Park last summer it was agreed that the Clerk will contact Brian Dobson to arrange an online meeting.

### **2022/010 Management of parks and green spaces in Menston**

Following a discussion, it was agreed that the Clerk would arrange a meeting between Councillors Metcalfe and Needle from the Parish Council, ward councillors and the representatives from Bradford Council.

### **2022/011 Menston Park fitness equipment access path**

It was agreed that Councillors Metcalfe and Needle would approach Midgley and Palmer and ask them to draw up a proposal which would be made available for public consultation.

**2022/012 Website update**

Councillor Goodith White gave an update about the website. She and the Clerk have been updating the contact details and information about groups and organisations in Menston.

**2022/013 Wharfedale Greenway**

Following a discussion it was

**RESOLVED** to reply to a letter formally appointing Sustrans as Principal Designers and to Countersign and date the Transfer of Client Duties form

**Proposed:** Councillor Needle

**2022/014 Safe pedestrian crossing**

Councillor Bob Felstead gave an update about the proposal. Concerns have been raised about parking outside Menston Co-op and along East Parade. Councillor Felstead agreed to arrange a meeting with Simon D'Vali and Councillors Metcalfe and Smith to discuss the issues.

Councillor Metcalfe alerted the meeting to the possibility of an increase in costs for the pedestrian crossing. It was agreed that the Parish Council would consider paying additional reasonable costs – subject to a detailed proposal being received from Bradford Council.

**2022/015 To agree a response to Leeds City Council/BT about an application to install wooden poles along Hawksworth Drive to enable BT to upgrade their network infrastructure**

Councillor Bob Felstead gave an update about a proposal by BT to install wooden poles along Hawksworth Drive to upgrade the network infrastructure. He has raised concerns with both Bradford Council and the West Yorkshire Combined Authority. It was agreed that the Parish Council would write to BT to express a preference for the cables to be buried underground.

**2022/016 Menston Station lift**

Councillor Bob Felstead advised the meeting that he has been in touch with Network Rail. The proposal to install a lift would necessitate a change in the public right of way. Councillor Felstead is now waiting to receive copies of the documents.

**2022/017 Moor Lane development**

Councillor Metcalfe advised the meeting that he had carried out a site visit but had not identified any issues. It was agreed that the Parish Council would write to the developer's head office asking whether the Moor Lane pumping station could be sound-proofed as the pump can run for an extended length of time following heavy rain.

A number of complaints have been received from Derry Hill residents about the ongoing building works causing disruption to traffic. It was noted that these issues would be resolved once the building works are complete.

**2022/018 Airport Consultative Committee**

A response written and submitted by Marilyn Banister on behalf of the Parish Council was noted. The Parish Council thanked Mrs Banister for producing and submitting the response.

**2022/019 Chairman's remarks and correspondence**

None.

**2022/020 Agenda items for the next meeting**

Councillor Jo White suggested including an item about a new fence in Menston Park.

**2022/021 Items to be considered in closed session**

An item about Parish Council procedure was discussed in closed session.

**2022/022 Date of next meeting**

The next meeting will be held on Thursday 24<sup>th</sup> February 2022 at 7.00pm.

There was no further business and the meeting closed at 8.35pm

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